IFB No.	#07-298-9516	Security	Dimmox	
Dept.:	County		7	
Subj.:	Offsite Records Management and Storage Services	Alchures		
Opening Date/Time				
Opened By:				
Tallied By:	Phyllia Boschen			
	Delivery:	Net 10	Net 30	
	Award will be made to the lowest responsive, responsible bidder based on Grand Total Bid Amount. All lines must be bid in the Pricing Schedule in order for the bid to be accepted. If			
	there is no charge for a particular line item, bidder shall insert a "NC" in the pricing columns(s).			
	PRICING SCHEDULE			
	Initial Transition Fee			
1.1	Initial Transport from Chesterfield County's current Contractors tocation, Bar-Coding Cartons, and Data Entry, if applicable.	2	\$6,900.00	
	Total Initial Transition Fee	B	\$6,900,00	
	Monthly Storage Fees			
	Monthly storage fee for non-climate controlled area per standard carton of 15" x 12" x 10"	. 7	.16	
'n	Monthly storage fee for non-climate controlled area for non-standard carton per cubic foot.	, 16	٠ ۵۵ ،	
က်	Monthly storage fee for non-climate controlled area per drawing tube	رو	ر ص	
.4	Monthly storage fee for climate controlled area per standard carton of 15" x 12" x 10"	7.4	. 75	
Ċ,	Monthly storage fee for climate controlled area for non-standard carton per cubic foot. (excluding items 6-11)	\$1.38	\$1.00	

IFB No.	#07-298-9516	Carior tha	
Dept.:	County	1,582	していると
Subj.:	Offsite Records Management and Storage Services	Prichives .	
Opening Date/Time	August 9, 2007 @ 2:00 p.m.		
Opened By:			
Tallied By:			
	Terms:		
	Delivery:	200	
6.	Monthly storage fee for climate controlled area storage of audio ♣ 々. 뭐 tapes – Small Case, up to 20 tapes		ক ও ০ ০
7.	ntrolled area storage of audio o to 50 tapes	48.24	\$5.00
.8	Monthly storage fee for climate controlled area storage of audio tapes – Large Case, over 50 tapes	he 2 \$	\$ 5.00
9.	Monthly storage fee for climate controlled area storage of computer tapes – per unit	0 h'	. 35
10.	Monthly storage fee for climate controlled area storage of computer tapes – Small Case,	HE.84	\$ 3.00
11.	Monthly storage fee for climate controlled area storage of computer tapes – Medium Case	48.24	\$ 5.00
12.	Monthly storage fee for climate controlled area storage of computer tapes – Large Case	* 8.24	\$ 5.00
13.	Monthly storage fee for vault area per standard carton of 15" x ま 2512" x 10"	\$ 25 B	\$ 2.00
14.	Monthly storage fee for vault area for non-standard carton per cubic foot.	€806\$	\$ 2.00
	Total Monthly Storage Fees (Not to be included in Grand Total Bid amount)	\$4,247.31	\$ 2,833 SO
	Annual Storage Fees (Total Monthly Storage Fees above x12) \$ 51, 200.7	\$51,207.72	₹34,003.00
		0), 4,2	

IFB No.	#07-298-9516	0, 14	
Dept.:	County		
Subj.:	Offsite Records Management and Storage Services	By Archive	
Opening Date/Time	August 9, 2007 @ 2:00 p.m.		
Opened By:			
Tallied By:			
	Terms:		
	Delivery:		
	Standard Pick-Up and Delivery Fees		
.*	Transportation Fee - travel by the Contractor to a Chesterfield County Campus and/or to each off Campus facility. (only one charge allowed per trip to Campus regardless of number of stops on Campus)	\$21.00	\$ 10.00
2.	Per Stop Fee – For each different building requiring pick-up or \$ 14.00 delivery on the County Campus per trip	30.41¢	43.00
μ	Additional Carton Fee - pick-up or delivery requests that exceeds more than 10 cartons	\$1.03	\$.50
	Total Standard Pick-up and Delivery Fees	\$46,283	\$ 14,350°C
	Emergency Delivery Fees		
	Emergency Retrieval Fee – Removal of a file from the storage \$5.15 facility, per request by the County for emergency delivery.	\$5.15	\$1,25
2	Emergency Retrieval Fee – Removal of a carton from the storage facility, per request by the County for emergency \$5.15 delivery.	:	\$1.10
ω	Delivery to Chesterfield County location within one (1) hr of $45.50$ request during normal business hours of 7:30am to 5:00pm $45.50$ local time.	0	\$30,00
.4	Delivery to Chesterfield County location within one (1) hr of \$ 150 request after Business hours.		\$100.00
ပွာ	Delivery to Chesterfield County location within two (2) hrs of $\frac{1}{2}$ and $\frac{1}{2}$ and $\frac{1}{2}$ Delivery to Chesterfield County location within two (2) hrs of $\frac{1}{2}$ and $\frac{1}{2}$ are considered as $\frac{1}{2}$ and $\frac{1}{2}$ are consi		\$ ac.cc

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Dept.:	County	ないいかいから	
Subj.:	Offsite Records Management and Storage Services	J Achiv	
Opening Date/Time	August 9, 2007 @ 2:00 p.m.		
Opened By:			
Tallied By:			
	Terms:		
	Delivery:		
6.	Delivery to Chesterfield County location within two (2) hrs of 3,000 request after Business hours.	\$ 03.00	\$ 75.00
	Total Emergency Delivery Fees	28. HS11 &	\$ 1687.75
	Contract Services		
1.	Processing of New Cartons – New Cartons only. Fee to include all costs associated with assigning a location, adding carton information to database, labeling carton, placing carton in storage, etc.	, V	,65
2.	Re-Filing – Returning a file to its already specified and reserved location in the storage facility	7.55	,95°
ယ	Re-Filing — Returning a carton to its already specified and reserved location in the storage facility	and \$ 1.34	.85
4.	Additional Material(s) to existing Carton – Adding Additional material(s) to a carton already located in the storage facility	\$1.55	\$1.00
Çī	Retrieval Fee – Removal of a file from the storage facility, per request by the County for delivery, permanent removal, \$\.55 destruction or end of contract transfer (excluding Emergency requests)	\$1.55	\$ ,75
٠,	Fee – Removal of a carton from the storage facility, per by the County for review, permanent removal, on or end of contract transfer (excluding Emergency	4 1.34	32.00
7.	Destruction (Paper Only) - Unsorted Shredding only	٠, ۵٥	رو د

IFB No. #07-298-9516	Dept.: County	Subj.: Offsite Recor	Opening August 9, 200 Date/Time	Opened By:	Tallied By:			8. Destruction (only.	9. Scanning and	10. Faxing – Faxi	11. Copying – Co	12. Cartons – Pro		13. Client Review Room – research				
		Offsite Records Management and Storage Services	August 9, 2007 @ 2:00 p.m.			Terms:	Delivery:	Destruction (Non-Paper only) – Unsorted Shredding or Grinding only.	Scanning and Emailing - Scanning and emailing pages from a file	Faxing — Faxing pages from a file	Copying – Copying pages from a file		Cartons – Provide 1.2 Cubic Foot, lidded carton unassembled to the County	Use of Client Review Room for records	vide 1.2 Cubic Foot, lidded carton unassembled to Room – Use of Client Review Room for records – Contractor provided tasks not listed in this ust be approved by the County prior to	Noom – Use of Client Review Room for records  - Contractor provided tasks not listed in this ust be approved by the County prior to tual Services	1.2 Cubic Foot, lidded carton unassembled to m – Use of Client Review Room for records Contractor provided tasks not listed in this be approved by the County prior to Services	1.2 Cubic Foot, lidded carton unassembled to m – Use of Client Review Room for records Contractor provided tasks not listed in this be approved by the County prior to Services
1	r	De Archive						,36	٠ عاد	1.29	7		56.B&	\$2.25	9	S. S.	2	7 8 2
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Dept.:	County			
	Records Management and Storage Services	Pochues		
Opening Date/Time	August 9, 2007 @ 2:00 p.m.			
Opened By:				
Tallied By:				
	Terms:			
	Delivery:			
İ	Modification to Database – Cost of County requested \$ 25.49		\$25.00	
μ	Training (Excluding initial training) – Additional user training as requested by the County at a Chesterfield County facility between 8:30 am and 5:00 pm.		\$25.00	
.4	Standard Reports -inventory and activity reports	20	200	
ည်	Custom Reports – Requested by the County to obtain information for specialized management requests. Only information which may be derived from the existing database may be requested in any such custom report		\$25.00	
		86.188.79	\$ 790.00	
	Grand Total Bid	126,270.40	76254.75	
	Bidder's Timeline for Contract Execution	Oct 1, 2007	act 1, 2007	
	Bidder's Timeline for Completion	AN	NOW 20,2007	
	Pick-up and Delivery Exceptions			
	5% Bid Bond Included (Y) (N) 6 31353	Speck	Chack	
	Contractor Data Sheet Included (Y) (N)			
	Documentation of Bidder's Database, Per Section Internet Accessible Database Included (Y) (N)			
	Contingency Plan, Per Section Disaster Recovery Included (Y) (N)			
	Addendum I Included (Y) (N)	4	<	